

CERTIFICATE OF THEOLOGY (ENGLISH) 2019 ENROLMENT FORM

1. Enrolment Information

 Moodle Number _____ ACT Student Number _____ *Is this your first enrolment in this course?* Yes No

2. Personal Information

Have your details have changed since your last enrolment? Yes No





Title (please circle) Mr / Mrs / Ms / Miss / Dr / Rev / Other _____ **Gender** Male Female **Date of birth** _____
First name _____ **Family name** _____
Preferred name _____ **Other names** _____
Current address _____
Suburb _____ **State** _____ **Postcode** _____ **Country** _____
Postal address _____
Suburb _____ **State** _____ **Postcode** _____ **Country** _____
Home phone _____ **Preferred email** _____
Mobile phone _____ **Other email** _____

3. Primary Sponsoring College (non-Morling students only)

 Primary sponsoring college _____ *Does your primary sponsoring college know that you are enrolling in units at Morling?* Yes No

4. Payment Information

Select a Payment method below. Please note that your enrolment is not finalised until upfront payment has been received by Morling College.

-  **Direct Transfer** payments can be made through Internet Banking using your name as the Customer Reference Number: BSB: 082-344 Account Number: 027622360 Account Name: Morling College
-  **In Person** payments can be made through Reception using cash, cheque, money order, Visa or MasterCard and debit cards.
-  **Cheque** payments made payable to Morling College can be posted to 122 Herring Road, Macquarie Park NSW 2113 Australia. No staples please.
-  **Phone** payments can be made from Visa or MasterCard by calling +61 2 9878 0201.

5. Enrolment Details

The course is offered online only. Certificate units can be taken in the following ways:

- **ACT** – for credit towards the Australian College of Theology Certificate in Theology course
- **SRE (Non-Award)** – for SRE Teacher Accreditation (up to two units may be taken each semester)

Unit Code	Unit Name	Award		Semester	
		ACT \$600	SRE (Non-Award) \$400	1	2
OT	Old Testament	<input type="checkbox"/>		<input type="checkbox"/>	
CH	Church History	<input type="checkbox"/>		<input type="checkbox"/>	
CB	Christian Belief	<input type="checkbox"/>			<input type="checkbox"/>
ICS	Introduction to Christian Spirituality	<input type="checkbox"/>			<input type="checkbox"/>
NT	New Testament	<input type="checkbox"/>			<input type="checkbox"/>
TCFC	Teaching Christian Faith in the Classroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IPC	Introduction to Pastoral Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Graduation

 Do you expect to complete your course requirements this Semester? Yes No

 Will you attend the Graduation Ceremony in March next year? Yes (please complete below) No Unsure (please complete below)

IMPORTANT INFORMATION AND REGULATIONS

Please read this important information in full, sign the declaration at the bottom of the page and return with your completed enrolment form.

Important Dates in 2019		Semester	1	2
Enrolment Due Date	Enrolment by continuing students received after the Enrolment Due Date will incur an admin fee of \$125 per enrolment.		1 February	5 July
Admin Date	Variation to Enrolment (either withdrawal from a unit or substitution of a unit) up to the Administration (Admin) Date will receive a full refund and incur no fee or academic penalty.	<ul style="list-style-type: none"> ✓ Refund ✗ No Admin Fees ✗ No Academic penalty 	1 March	2 August
Census Date	Withdrawal from a unit between the Administration Date and the Census Date will receive a full refund and incur no academic penalty, but will incur an admin fee of \$370 per unit. Substitution of a unit, where allowed*, will incur an admin fee of \$125 per substitution.	<ul style="list-style-type: none"> ✓ Refund ✓ Admin Fees ✗ No Academic penalty 	15 March	15 August
Withdrawal Date	Withdrawal from a unit between the Census Date and Withdrawal Date will receive no refund and incur no fee or academic penalty (W).	<ul style="list-style-type: none"> ✗ No Refund ✗ No Admin Fees ✗ No Academic penalty 	26 April	1 October
	Withdrawal from a unit after the Withdrawal Date will receive no refund and incur no fee, but will incur an academic penalty of Fail Withdrawn (FW).	<ul style="list-style-type: none"> ✗ No Refund ✗ No Admin Fees ✓ Academic penalty 		

- *Variation to Enrolment* forms are available from Moodle and should be received by the Registrar's Office no later than 5pm on the given dates above. Please call or email before 5pm if you have any difficulties sending the forms. Otherwise the fees will apply.
- Administration fees are charged per unit, except for the Late Enrolment Fee which is charged per Enrolment Form received after the Enrolment Due Date from continuing students only.
- Any Withdrawal Fees incurred must be paid before the withdrawal will be processed by the Registrar's Office.
- For more information, see the Morling and the ACT Variation to Enrolment Policy.

7. Declaration

I have read the regulations and certify that to the best of my knowledge the enclosed details are correct and agree to abide by the rules and regulations of Morling College.

I understand that my personal information will be stored by the Department of Education in order to administer my FEE-HELP assistance. I understand that: the information on this form is collected for program administration purposes, including the viewing of graduate survey data by relevant parties such as Graduate Careers Australia. Authority to collect this information is contained in the Higher Education Support Act 2003; information may be shared between the Australian Taxation Office, the Department of Education and the Department of Immigration and Border Protection; and information may not otherwise be disclosed without my consent unless authorised or required by law.

I understand that my information may be sent to Graduate Careers Australia for the purpose of surveying graduates through the Australian Graduate Survey, and not on-sold to any provider. I understand that my information may be sent to software vendors in order to access software relevant to my course at reduced rates, and not on-sold to any provider. Graduates' names are published on the ACT and Morling College websites and handbooks. I understand that I may request for my name not to be published.

By enrolling in this accredited course of study I declare my intention to complete this course of study (not applicable to students enrolling in cross-institutional enrolments or non-award studies). I understand that giving false or misleading information is a serious offence under the Criminal Code.

Signed _____ Date _____

8. Photographic Release

From time to time, photos will be taken of students, student activities, etc. Morling College reserves the right to use these photos for news releases, online, video, slide presentations, newsletters and other marketing purposes. If you **DO NOT** give permission for Morling to use your photos for promotional purposes, please check this box. By leaving this box unchecked, it is deemed as consent for Morling College to use your photos in promotional materials

NOTES: Office use only

Important: If any of the details above change at any point during your enrolment, please inform the Registrar's Office at registrar@morling.edu.au.

FIRST ENROLMENT IN A NEW COURSE - 2019

Students enrolling in the FIRST semester of a NEW course must complete ALL sections on this page.

Please also ensure that you have previously completed an Application Form before submitting this Enrolment Form.

The following information is required in order to provide statistical information to the Commonwealth as part of Government reporting requirements. This is the Government's preferred way of improving the method of gathering data on socioeconomic status, resulting from their *Advancing Equity and Participation in Higher Education* study of 2007.

1. Citizenship

Citizenship status Australian Permanent Resident New Zealand Citizen Permanent Humanitarian Visa Temporary Visa

Student visa

Other: _____

Country of birth _____

Year of arrival in Australia (if born elsewhere) _____

Primary language spoken at home _____

Are you Aboriginal/Torres Strait Islander? Neither Aboriginal Torres Strait Islander Both

2. Home Address – Overseas (compulsory for Overseas Students)

Address _____

Country _____

3. Disabilities

Do you have a disability, impairment or long term medical condition which may affect your studies? Yes No

If yes, please indicate the area/s of impairment

hearing

vision

medical

mobility

learning

other _____

Would you like to receive advice on support services, equipment and facilities? Yes No

4. Academic – Parental/Guardian Information

Parent/Guardian #1 is Female Male

Parent/Guardian #2 is Female Male

What was the highest level of education completed by parent/guardian #1?

What was the highest level of education completed by parent/guardian #2?

Postgraduate qualifications (eg masters, PhD)

Postgraduate qualifications (eg masters, PhD)

Bachelor qualification

Bachelor qualification

Other post school qualification (eg, VET/TAFE certificate, apprenticeship, associate degree or diploma)

Other post school qualification (eg, VET/TAFE certificate, apprenticeship, associate degree or diploma)

Completed Year 12 or equivalent

Completed Year 12 or equivalent

Did not complete Year 12 or equivalent

Did not complete Year 12 or equivalent

Don't know

Don't know

5. Academic – Your Information

Did you complete Year 12 in Australia? Yes No

In which State? _____

Year left of high school? _____

Highest Level of Education – award (after Year 12, if applicable) _____

College/University name _____

Last year of study _____

Have you undertaken theological studies at another College? Yes No

Name of College (if yes) _____

Do you wish to gain credit for prior theological studies towards this award? Yes No

Basis for admission to this course: Previous award Admission Test

Completion of Year 12

ATAR _____

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I certify that to the best of my knowledge the information provided above is correct.

Signed _____

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