# ADMISSIONS REQUIREMENTS POLICY: EDUCATION

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| **Responsible officer** | Dean for Academic and Regional Development |
| **Contact** | Dean of Education, Prof James Dalziel, jamesd@morling.edu.au |
| **Approved by** | Academic Board |
| **Responsible body** | Academic Board |
| **Approval date** | 4 July 2018 |
| **Effective date** | 4 July 2018 |
| **Review date** | July 2021 |
| **Superseded documents** | Admission Requirements for Courses in Education 2015 English Language Proficiency Policy Education 2014 |
| **Related documents** | Admissions Policy: Education, Counselling, Chaplaincy and Spiritual Care Admissions Procedures: MEd (Lead), MEd and Grad Dip Ed Admission Procedures: MTeach (Secondary) |

| **Policy classification** *Select a General OR an Academic option* | **General** Choose an item. | **Academic** Student Services and Administration |
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## 1. PURPOSE

To articulate the specific admission entry requirements for Morling College awards in Education.

## 2. DEFINITIONS

| Key Term or Acronym | Definition |
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| MC | Morling College |
| HSC | NSW Higher School Certificate |
| ELP | English Language Proficiency |

Also see  https://www.teqsa.gov.au/glossary-terms and Admissions Transparency Common Terminology

## 3. SCOPE

This policy applies to students and staff in the Faculty of Education.

## 4. POLICY STATEMENT

Morling College admits students to:

1. Graduate Diploma in Education

2. Masters of Education

3. Master of Education (Leadership)

4. Masters of Teaching (Secondary)

according to the specific requirements of each award.

Applicants from non-English speaking backgrounds who have graduated from Australian high schools and have at least a Band 4 (NSW HSC) in English will meet the minimum English Language Proficiency (ELP) requirements for entry into all courses.

Morling recognizes the following ELP tests which can be used in place of IELTS Academic:

TOEFL (Test of English as a Foreign Language)

CAE/CPE (Cambridge Certificates in Advanced English/or Proficiency)

PTE Academic (Pearson Test of English) Admission requirements

**Graduate Diploma if Education**

Entry requirements

5.1 Applicants must have completed a four-year undergraduate degree with a major in education, or a three-year undergraduate degree and a one-year Diploma/Certificate in Education

5.2 Applicants whose first language is not in English must provide evidence of either
i) a minimum IELTS Academic score of 7.0 in each of the sub-tests of speaking, listening, reading and writing, within the last 2 years
OR
ii) a completed undergraduate degree in Education in which the sole language of instruction and assessment was English.

5.3 Applicants are expected to possess a basic level of Information and Communication Technology competency. At the absolute minimum, this includes the ability to use Word, Excel and PowerPoint, the ability to send and receive e-mail communications, and the ability to use a web browser to access our online learning system (Moodle). Applicants who do not have these skills will be expected to obtain them prior to commencement. Students will be taught how to access and participate in on-line tutorials, be encouraged to present work using multimedia format, and access a range of on-line resources

**Masters of Education**

Entry requirements

5.4 Applicants must have completed a four-year undergraduate degree with a major in education, or a three-year undergraduate degree and a Diploma/Certificate in Education.

5.5 Applicants whose first language is not in English must provide evidence of either

i) a minimum IELTS Academic score of 7.0 in each of the sub-tests of speaking, listening, reading and writing, within the last 2 years
OR
ii) a completed undergraduate degree in Education in which the sole language of instruction and assessment was English.

5.6    Applicants are expected to possess a basic level of Information and Communication Technology competency. At the absolute minimum, this includes the ability to use Word, Excel and PowerPoint, the ability to send and receive e-mail communications, and the ability to use a web browser to access our online learning system (Moodle). Applicants who do not have these skills will be expected to obtain them prior to commencement. Students will be taught how to access and participate in on-line tutorials, be encouraged to present work using multimedia format, and access a range of on-line resources.

**Masters of Education (Leadership)**

Entry requirements

5.7    Applicants must have completed a three-year undergraduate degree in any discipline.

5.8    Applicants must be able to provide evidence of their having an appropriate strategic role in an educational/training organization.

5.9    Applicants whose first language is not in English must provide evidence of either
i) a minimum IELTS Academic score of 7.0 in each of the sub-tests of speaking, listening, reading and writing, within the last 2 years
OR
ii) a completed undergraduate degree in which the sole language of instruction and assessment was English.

5.10   Applicants are expected to possess a basic level of Information and Communication Technology competency. At the absolute minimum, this includes the ability to use Word, Excel and PowerPoint, the ability to send and receive e-mail communications, and the ability to use a web browser to access our online learning system (Moodle). Applicants who do not have these skills will be expected to obtain them prior to commencement. Students will be taught how to access and participate in on-line tutorials, be encouraged to present work using multimedia format, and access a range of on-line resources.

**Masters of Teaching (Secondary)**

Entry requirements

5.11   Applicants must have successfully completed a Bachelor degree that satisfies the NSW Education Standards Authority (NESA) requirements for accreditation ie at least six units or equivalent in the first teaching method,

and for the second teaching method at least four units or equivalent in the specialist discipline areas in which they enrol to teach.

5.12 Applicants must provide evidence of at least Band 4 (70-79 marks) English at the Higher School Certificate (HSC) or equivalent and Band 4 in General Mathematics at the HSC or equivalent.

5.13 Applicants whose first language is not English must demonstrate proficiency in spoken and written English adequate to undertake the course. This would normally be equivalent to a minimum of IELTS Academic score of 8.0 with a minimum of 7.5 in any band.

5.14 Applicants whose first language is not English and have successfully completed at least one year of full-time study in an assessable qualification at a university or other post-secondary educational institution where the sole language of instruction and assessment was English, may not be required to undertake an ILTS language test if they can provide a statement or certificate issued by the Registrar (or equivalent) of that institution confirming this. The study must have been completed no more than two years prior to the commencement of the program.

5.15 Applicants must have completed a Working with Children Check (WWCC) and must provide their WWCC clearance number with the application form. Applicants must be willing to complete mandatory child protection training and anaphylaxis training prior to commencing any contact with or work in schools.

5.16 Applicants are expected to possess a basic level of Information and Communication Technology competency. At the absolute minimum, this includes the ability to use Word, Excel and PowerPoint, the ability to send and receive e-mail communications, and the ability to use a web browser to access our online learning system (Moodle). Applicants who do not have these skills will be expected to obtain them prior to commencement. Students will be taught how to access and participate in on-line tutorials, be encouraged to present work using multimedia format, and access a range of on-line resources.

5.17 All students must take and pass the national Literacy and Numeracy Test Initial Teacher Education test in literacy and numeracy prior to their final professional experience.

## 5. RELATED DOCUMENTS AND LEGISLATION

Higher Education Standards Framework
Admissions Policy: Education, Counselling, Chaplaincy and Spiritual Care
Admissions Procedures: MEd (Lead), MEd and Grad Dip Ed
Admission Procedures: MTeach (Secondary)
Literacy and Numeracy Test for Initial Teacher Education Students

## 6.  VERSION HISTORY

| Version | Approved by | Approval Date | Effective Date | Changes made |
|---------|-------------|---------------|----------------|--------------|
| 2 | Academic Board | 4 July 2018 | 4 July 2018 | Amended to reflect changes in the Faculty structure and in the NESA requirements. Split policy and procedure into separate documents. Incorporated the requirements from the MC English Language Proficiency Policy Education 2015. |
| 1 | Academic Board | April 2015 | April 2015 | |
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