



RESEARCH ACTIVE POLICY: EDUCATION; COUNSELLING, CHAPLAINCY AND SPIRITUAL CARE

Version	1.01	Number of pages	6
Responsible officer	Chief Academic Officer		
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Approved by	Academic Board		
Responsible body	Academic Board		
Keywords	Education; CCSC; HDR; Research; Expert; Senior academic; Supervisor; Supervision		
Access level <i>Select from the drop-down menu</i>	Public		
Dissemination Range	Education academic staff; CCSC academic staff		
Approval date	26 June 2019		
Effective date	26 June 2019		
Review date	June2022		
Superseded documents	none		
Higher Education Standard	HES_4.2.3.a		
Document classification <i>Select from the drop-down menu</i>	Academic		

1. PURPOSE

To ensure that senior academics and HDR supervisors are qualified to provide expert supervision and making a contribution to their fields through dissemination of their research.

2. DEFINITIONS

Key Term or Acronym	Definition
AQF	Australian Qualification Framework. Every accredited course in the Australian Higher Education sector must comply with the requirements of the AQF
Book	A major work of scholarship; offered for sale (hardcopy, CD-ROM, e-book); have and ISBN; written by a single author, or by joint authors who share responsibility for the whole book; published by a commercial publisher.
Book Chapter	A contribution, consisting substantially of new material, to an edited compilation in which the material is subject to editorial

	scrutiny where the book is offered for sale (hardcopy, CD-ROM, e-book), has an ISBN and is published by a commercial publisher.
Conference Paper	A paper published in full (e.g. a volume of proceedings, a special edition of a journal, a normal issue of a journal, a book or a monograph, digitally or conference or organisational website), where the full paper has been through a peer review process and presented at a conference, workshop or seminar of national or international significance.
FTE	Full-time equivalent workload
ERA	Excellence in Research Australia, Australia's nations research evaluation framework administered by the Australian Research Council
Higher Education Standards Framework	The Australian Department of Education and Training's Higher Education Standards Framework, which establishes the minimum acceptable requirements for Higher Education Providers
HDR	Higher Degree by Research
HDR Candidate	Candidate enrolled in higher degree by research, e.g. Doctorate or Research Masters
Journal Article	Original research article in a scholarly journal publication with an ISSN and been through a peer review process.
MC	Morling College
Peer Review	An assessment or review, before publication, of the research output in its entirety by independent, qualified experts. The term 'independent' in this context means independent of the author.
Principal Supervisor	The supervisor responsible for supervision of the research content and academic administration of an assigned HDR candidate
Research	The creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies, inventions and understandings. This could include synthesis and analysis of previous research to the extent that it is new and creative (ERA 2018)
Research Committee	The committee with oversight of research, research studies and research training
Research Output	Publications, papers or other methods of communicating research to people other than the author ? <i>HDR completions</i>
Senior Academic Staff	Deans of Faculties and the Chief Academic Officer

Supervisor	Is the person who supervises a research candidate enrolled in a research course
Supervisor Register	Register of permitted supervisors of a research candidate.
TEQSA	Tertiary Education Quality Standards Agency

3. SCOPE

This policy applies to all permanent and adjunct academic staff who supervise HDR students in the faculties of Education and Counselling, Chaplaincy and Spiritual Care. It also applies to Senior Academic Staff in these faculties and the Chief Academic Officer.

4. POLICY STATEMENT

Given the value that Morling College places on research and research supervision and the specification of Higher Education Standard 4.2.3.a, Morling requires that all approved supervisors must be research active and all senior academics suitably qualified to provide academic leadership in relation to the research, research studies and research training activities of the College.

5. PRINCIPLES

General

- 5.1 All senior academics must either:
- (i) be research active, as defined in this policy, measured pro-rata according to FTE, *or*
 - (ii) have a combination of qualifications and experience deemed AQF10 equivalent under the Professional Experience Equivalence Policy, *and* be enrolled and making satisfactory progress in a relevant doctoral program.
- 5.2 All approved supervisors (permanent and adjunct) of HDR candidates must be research active, as defined in this policy.
- 5.3 Only doctorates (AQF level 10) and research masters (AQF level 9) are included as higher degrees by research (HDR). Coursework masters and extended masters are excluded from this definition.
- 5.4 Research active status is determined over a five (5) year period.
- 5.5 To qualify as research active a supervisor must meet the minimum weighting of five (5) points over the five (5) year period prior to registration and each

rolling five (5) year period thereafter as long as the person remains a registered supervisor.

- 5.6 All staff engaged in supervision of HDR candidates will normally need to achieve the minimum weighting to qualify as research active, regardless of FTE load or their research workload.
- 5.7 The Research Committee has the discretion to allow for a lower point minimum in specific cases if the supervisor is deemed to have had reduced opportunity and the committee is satisfied that supervisory arrangements proposed will not be disadvantageous to the student. Such cases may include, but are not limited to, early career researchers, recent appointees to academic positions, or where employment interruptions have resulted from circumstances such as relocation for studies, parental leave, or other caring responsibilities. A similar determination may be made if the supervisor has professional experience relevant to the research project.

Research Outputs

- 5.8 Different research outputs are given different point values as set out in sub clauses 5.11 to 5.16. A minimum of 3 points from published works are required over the five (5) year period. These points are also set out in tabular form in the Appendix of this policy.
- 5.9 Outputs must meet the definition of research
- 5.10 Authorship includes co-authorship of a publication. Investigator includes co-investigator on a research project.

Books

- 5.11 A scholarly published book from a commercial publisher is worth 5 points.

Chapters

- 5.12 A chapter in a scholarly book from a commercial publisher is worth one (1) point.
- 5.13 A published conference paper is worth one (1) point.

Journal Article

- 5.14 An article in a peer reviewed journal is worth one (1) point.

Translation

- 5.15 A published translation with commentary of a scholarly text is worth three (3) points.

Creative Works

- 5.16 A creative output that demonstrates original research (such as a curated or exhibited event, live performance, original creative work or portfolio of such works, and recorded/rendered work) is worth one (1) point.

Research Income

5.17 Participating as an investigator on an externally funded research project is worth one (1) point.

Awarded Doctorate in last five (5) years

5.18 In the absence of sufficient points accrued from categories 5.10 to 5.17, those applying for registration as co-supervisors may be awarded five (5) points for a doctorate completed five (5) years post the conferral date. After this time, the normal rules apply.

HDR Supervisor

5.19 One HDR supervision accrues one point up to a maximum of 2 points in any 5-year period.

6. RELATED DOCUMENTS AND LEGISLATION

Australian Code for the Responsible Conduct of Research 2018

Higher Education Standards Framework 2015

7. REFERENCES

Australian College of Theology Research Active Policy

ERA 2018 Submission Guidelines, P9

Higher Education Standards Framework 2015

AQF Glossary of Terminology, 2013, P100

TEQSA, 2017, Guidance Note: Research and Research Training

8. VERSION HISTORY

Version	Approved by	Approval Date	Effective Date	Changes made
1.01	Policy Coordinator	Feb 2023	Feb 2023	Header table updated to latest version, including addition of keywords.
1.00	Academic Board	26 June 2019	26 June 2019	New

Download this policy anew with each use, as it may have changed.

APPENDIX

Category	Description	Points
1	Publications	Min 3 pts required over 5yrs
1a	Book from a commercial publisher (points distributed at rate of 1 point per year from date of publication over 5 year period)	5
1b	Article in a peer reviewed journal	1
1c	Chapter in a book from a commercial publisher	1
1.d	A refereed conference paper published in full	1
1e	Published translation with commentary of a scholarly text	3
1f	A creative output that demonstrates original research (such as a curated or exhibited event, live performance, original creative work or portfolio of such works, and recorded/rendered work)	1
2	Research income	
2a	Participating as an investigator on an externally funded research project	1
2b	External research grant from a scheme on the Australian Competitive Grants Register in partnership with a colleague in a HESA 2003 Table A or Table B institution	1
3	Doctoral research	
3a	Awarded doctorate within last 5 years, for co-supervisors without sufficient other points	5