



Grade Classifications Policy

Title: Grade Classifications Policy
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Policy overview

All current and prospective students of MC are entitled to:

- a) be aware of the grade classifications that will be used for assignments, examinations and field work while they are associated with the institution;
- and
- b) be aware of the processes of moderation that may occur to their grades while they are associated with the institution.

Policy purpose

The purpose of this policy is to outline grade classifications for awards in theology, education and counselling.

Grade classifications, cut offs and status notifications for all MC awards

Student performance for all MC awards will be graded in the following manner:

Grades

HD	High Distinction	85% - 100%
D	Distinction	75% - 84%
Cr	Credit	65% - 74%
P	Pass	50% - 64%*
F	Fail	< 50%
FW	Fail (late withdrawal)	

Status Notations

W	=	Withdrawal without penalty
CW	=	Withdrawal without penalty on compassionate grounds
AD	=	Audited
I	=	Incomplete
AS	=	Advanced Standing

Moderation of Grades

From time to time, in the interests of justice and fairness with reference to academic standards, it may be necessary for the ACT or the MC Academic Board to moderate the grades of students in a particular unit. This may occur, for example, where the grades awarded by a lecturer in a given unit are deemed to be either too high or too low on average relative to:

- a) the marks awarded by the same or other lecturers in the same unit in previous years, and/or
- b) the marks awarded by the same or other lecturers in other units in the current or previous years, and/or
- c) accepted standards of marking and grade distribution in other tertiary institutions.

Moderation of grades will only be used in exceptional circumstances where clear discrepancies in grades with respect to (a) to (c) above exist. If moderation of grades does occur, students will be informed in writing that their grades have been moderated. If no such written advice is forthcoming, students may take it that no moderation of grades has occurred.