



Student Code of Conduct Policy

Title: Student Code of Conduct Policy
Approved by: Morling College Board and Academic Board
Date: December 2014
Review date: December 2017

Policy purpose

All current and prospective students are entitled to be aware of the expectations of students who are studying at MC.

Prior to the commencement of each course of study, students will be required to acknowledge that they have read and agreed to abide by the Student Code of Conduct.

Biblical Frame

The Bible affirms that there are certain expectations for conduct. This policy is framed within the broad general principles of the Second Great Commandment: You shall love your neighbor as yourself (Matt 22:38), and the Golden Rule: So whatever you wish that others would do to you do also to them, for this is the Law and the Prophets (Matt 7:12)

1. Expectations of students

As a student studying at MC you are expected to:

- 1.1. Treat everyone with respect, dignity, impartiality and courtesy;
- 1.2. Treat everyone equitably irrespective of gender, race, disability, medical condition, cultural background, age;
- 1.3. Respect the views and opinions of others;
- 1.4. Avoid any behaviour that might reasonably be perceived as sexual, racial or gender based harassment or otherwise intimidating;
- 1.5. Avoid any conduct that results in hurt or damage to person or property;
- 1.6. Attend classes and participate in class activities (may not always be relevant for Distance students);
- 1.7. Submit assessment tasks on time;
- 1.8. Attend chapel, when on campus;

- 1.9. Use assessment to evaluate your progress towards learning objectives;
- 1.10. Be familiar with, and abide by, MC's policies and procedures;
- 1.11. Maintain high standards and a studious approach to your study program;
- 1.12. Notify the Dean of Students as soon as possible if difficulties arise that cause substantial absences;
- 1.13. Pay all fees and charges on time.

2. Treatment of Students

Students of MC can expect:

- 2.1. To be treated with courtesy and respect;
- 2.2. To be treated equitably irrespective of gender, race, disability, medical condition, cultural background, age;
- 2.3. To rely on the privacy of their personal information;
- 2.4. To be provided with timely and accurate information as it pertains to courses, enrolment and administrative matters;
- 2.5. To receive an outline for unit of study, showing the outcomes, assessment and other requirements and expectations;
- 2.6. To have reasonable access to staff;
- 2.7. That the facilities and equipment used are safe and comply with WH&S guidelines.

3. Appropriate Behaviour

Appropriate behaviour includes, but is not limited to:

- 3.1. Respect for all staff and students;
- 3.2. Honest, fair and impartial treatment of all, free from discrimination;
- 3.3. Respect for each individual's confidentiality and privacy;
- 3.4. Preparing for each class by undertaking and completing the required work;
- 3.5. Attending all set lectures, seminars, workshops and other contact sessions;
- 3.6. Arriving to class at the times shown on the timetable;
- 3.7. Actively participating in learning activities;
- 3.8. Avoiding all forms of academic misconduct;
- 3.9. Following procedures for classroom behaviour as determined by their lecturer
Turning off all mobile phones during class times, chapel and examinations;
- 3.10. Not eating or drinking in the classrooms;
- 3.11. Appropriate use of email, social media, student portal and internet.

4. Inappropriate Behaviour

Inappropriate behaviour includes, but is not limited to:

- 4.1. Copying, cheating, plagiarism or collusion;
- 4.2. Violence of any kind will not be tolerated;
- 4.3. Damage or abuse of MC property;
- 4.4. Using offensive language;
- 4.5. Stalking, bullying or any form of harassment;
- 4.6. Smoking, use of alcohol or illegal drugs on MC site/s and/or activities;

4.7. Inappropriate use of email, mobile communications and the internet.

5. Disciplinary Committee

- 5.1. Any student found to be in serious breach of the MC Code of Conduct may be asked to attend a meeting with the MC Disciplinary Committee. This committee will be comprised of the Principal, the Dean of Students and one other person from MC deemed to be impartial to the circumstances in question;
- 5.2. A student who is asked to attend a meeting with the MC Disciplinary Committee may be accompanied by one other person who is not a practicing solicitor or barrister;
- 5.3. A student who is not satisfied with an outcome of the committee is entitled to access the provisions of the MC Grievance (Non-Academic) Policy or the MC Grievance (Academic) Policy for Education and Counselling students. Bible and Theology students will have recourse through the relevant ACT policies.

I have read, understood and will abide by the MC Student Code of Conduct

Student name: _____
Signed: _____
Date: _____

Related policies

- Anti-Discrimination Policy*
- Dispute Resolution Policy for Domestic Students (Bible and Theology)*
- Dispute Resolution Policy for International Students (Bible and Theology)*
- Grievance Policy Non-Academic Matters*
- Grievance Policy Academic Matters (Education and Counselling)*
- Plagiarism Policy*
- Students with Disabilities Policy*
- Student Code of Conduct Policy*